

From: [Ryerson.Teddy](#)
To: [Zito, Kelly](#)
Subject: Re: Text for Rosemont inquiries FW: closing out red folders related to Rosemont Copper project - form letter
Date: Wednesday, November 27, 2013 12:44:39 PM

Me too!! I'm still crazed with assisting OA with thank you letters. There are dozens of them b/c we had so many events, and they are trying to personalize each one! So nice of them, but a lot of work!

Nancy J. ("Teddy") Ryerson
Chief of Staff to the Regional Administrator
U.S. EPA, Pacific Southwest Office
Office: 415-947-8702
Cell: 415-254-5381

From: Zito, Kelly
Sent: Wednesday, November 27, 2013 12:25:24 PM
To: Ryerson.Teddy
Subject: Re: Text for Rosemont inquiries FW: closing out red folders related to Rosemont Copper project - form letter

Yes - I thought this looked good!

From: Ryerson.Teddy
Sent: Wednesday, November 27, 2013 12:23:33 PM
To: Zito, Kelly
Subject: Text for Rosemont inquiries FW: closing out red folders related to Rosemont Copper project - form letter

[REDACTED]

[REDACTED]

[REDACTED]

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[REDACTED]
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[REDACTED]
[REDACTED]
[REDACTED]

From: Gaudario, Abigail
Sent: Wednesday, November 27, 2013 11:02 AM
To: Ryerson.Teddy; Zito, Kelly
Subject: FW: closing out red folders related to Rosemont Copper project - form letter

Abigail Gaudario
Office of the Regional Administrator
US EPA, Pacific Southwest Region 9
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(415) 947-4238
(415) 947-3588 - fax
gaudario.abigail@epa.gov

From: Jackson, Clarice
Sent: Wednesday, November 13, 2013 9:08 AM
To: Kwok, Frances
Cc: Gaudario, Abigail
Subject: closing out red folders related to Rosemont Copper project

Good Morning ladies, . We have received a ton of duplicate letters regarding this same issue attached you will find a draft of the letter that has been and will be sent regarding this matter.
Thanks ☺

CED was given 12 controlled correspondences with control numbers ranging between AX-13-001-0842 and AX-13-001-1258 to respond to by 11/8/13. Attached is the template for the response I sent. I used the "mail merge" function of Word in conjunction with the attached excel spreadsheet such that each person's name and contact information was personalized in each letter. I signed and sent the hardcopy responses on 11/8/13.

Thanks.

- Carter